

SUMMIT COUNTY FAIR VENDOR/CONCESSIONAIRE RULES

1) **CONCESSION HOURS:** You are required to have your booth open to the public

Tuesday 12:00 p.m. until 11:00 p.m.

Wednesday 12:00 p.m. until 11:00 p.m.

Thursday 11:00 am until 11:00 pm

Friday 12:00 p.m. until 11:00 pm

Saturday from 12:00 p.m. until 11:00 pm

Sunday from 12:00 p.m. until 8:00 p.m.

Virginia OCasek & Strip building do close one hour before the fair closes each night and these commercial booths do not have to be manned the entire time as long as your booth has a display.

PLEASE NOTE THAT THE MAIN GATE A WILL NOT OPEN TILL 10AM EVERYDAY. IF YOU ARE CAMPING OR ARE A FOOD VENDOR AND NEED IN EARLIER YOU CAN USE GATE B, E OR D BUT MUST HAVE A CAR PASS TO ENTER

IT IS REQUIRED TO HAVE YOUR BOOTH UP AND OPEN DURING ALL HOURS. WE HAVE A THREE STRIKE POLICY IF YOU OPEN LATE, CLOSE EARLY OR TEAR DOWN EARLY – EACH TIME YOU WILL BE GIVEN A WARNING ON THE THIRD WARNING YOU WILL NOT BE ASKED BACK FOR THE FOLLOWING YEAR. (Commercial Booths do not need to be manned as long as they are up and open)

2) **SET UP: Outside Booths and Strip Building Booths** can set up starting Friday before fair at 12:00 p.m. **Virginia OCasek Party Center Building** set up may begin the Sunday before fair at 2:00 p.m. **Booths must be completely set up by 8:00 a.m. on Tuesday**, the opening day of the fair. If you set up on Tuesday you will not be able to bring your vehicle in to unload you will have to carry your items through the gate and the buildings do not open till 10 a.m. Passes may be picked up in the fair office at the time of your set up. Spaces that are vacant at 8:00 a.m. on Tuesday, the opening day of the fair, will be declared vacant and will be filled at the discretion of the Concession Manager.

3) **BOOTH EQUIPMENT & CONSTRUCTION:** All exhibits must be adequately staffed and maintained in complete form from the opening of the fair until 8:00 p.m. on Sunday, the last day of the fair. Nails, screws, tapes, glues and all other fasteners are prohibited from use on the floors, walls, columns, ceilings or other fixtures of the buildings or tents on the fairgrounds for any purpose. All exhibits are required to furnish all tables, chairs, booth materials and to keep their space neat and orderly at all times.

4) **TEAR DOWN:** The Summit County Agricultural Society reserves the right to refuse a deposit from or refuse future display privileges to any concessionaire/vendor who tears down their booth earlier than 8:00 p.m. on Sunday, the last day of the fair. **NO VEHICLES ARE ALLOWED ON THE MIDWAY UNTIL 8:15 p.m. or deemed safe by the SHERIFFS DEPARTMENT AND THE SCAS**

5) **ELECTRIC SERVICE:** Indoor commercial booths and Outdoor Commercial vendors shall be provided 110 volt, 20amp service and must bring a minimum of 100ft extension cord. Outdoor Commercial vendors may need 200ft of extension cord. Food and Game Concessionaires will pay per hook up including stock trucks and/or trailers. All hook ups will conform to the Summit County Fair panels. Each Food or Game Concessionaire must have a minimum of 100ft cord.

6) **CONCESSION PASSES:** Each food concessions will be issued 24 (twenty four) admissions and commercial vendors will receive 12 (twelve) admissions. The Concession Manager reserves the right to limit the number of passes per contract. Additional admissions can be purchased in the office for \$4.00 per pass.

7) **PUBLIC ADDRESS SYSTEM:** PA systems are not permitted inside permanent structures and outside systems are subject to concession managers volume control.

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- 8) **AISLES:** Must be kept clear at all times. Interviews and/or sales pitches must be made within the confines of the rented space area.
- 9) **RUNNING OF ENGINES:** Engines may be run in outside spaces only and only after obtaining the written approval of the Concession Manager.
- 10) **SUBLETTING:** Subletting of space is prohibited. The Concession Manager reserves the right to request trailer registration papers at any time during the fair.
- 11) **DRAWINGS/GIVEAWAYS:** Free drawings and giveaways are permitted. No raffle drawings are permitted per Ohio Revised Code.
- 12) **DELIVERY VEHICLES AND GOLF CARTS:** Delivery vehicles will not be permitted on the midways after 11:00 am. Golf carts are not permitted on the midways after 5:00 p.m. or if the midways are crowded.
- 13) **INSURANCE AND GROUNDS SECURITY:** Security will be provided on the grounds from TUESDAY 8AM until the close of the fair on Sunday. The Summit County Agricultural Society, Summit County Fair, does not guarantee or insure any property, merchandise or food, nor does it assume liability for such property. Each concessionaire/vendor shall protect all property by whatever means necessary. Insurance for liability shall be required and a certificate of insurance must be provided to the Concession Manager no later than July 1st. When space is issued after that date, certificate of insurance must be provided to the Concession Manager before the booth is set up.
- 14) **WORK LAWS:** All workers must conform to the laws of the State of Ohio.
- 15) **LAWS:** All concessionaires/vendors must conform to all laws of the city, state and federal statute.
- 16) **REFUNDS:** No refund will be made after June 1st.
- 17) **CANCELLATION:** It is mutually understood and agreed upon between the Summit County Agricultural Society/Summit County Fair and the concessionaire/vendor that in the event of war, flood, disaster, act(s) of God, strikes, riots, scarcity of fuels, or energy preventing the holding of any or part of the Summit County Fair that neither party shall hold the other liable for damages of any kind.
- 18) **LICENSE:** No person shall operate any space of any kind without the proper credentials and license provided in Section 1711.11 of the Ohio Revised Code.
- 19) **TRASH:** Each concessionaire/vendor shall provide their own trash bags. All trash must be placed in these trash bags and set out at the edge of the street or aisle at the close of fair each night. **We recycle cardboard now, so please break down your boxes and place next to trash receptacles outside.** All disposable liquids (grease, oils, etc) shall be placed in proper sealed containers for disposal. All sites will be kept clean, neat and orderly at all times. Areas not maintained and/or left clean at the end of the fair will result in loss of contract rights. The Summit County Agricultural Society reserves the right to impose a fee for excessive trash and/or disposal of liquids.
- 20) **DOGS:** Dogs are not permitted on the fairgrounds unless the Concession Manager provides the concessionaire/vendor with written permission.
- 21) **SIGNAGE & OUTSIDE COOLERS:** **No signage or coolers shall obstruct midways, walkways or fire lanes.** Tent signs must be up against trailer as to avoid tripping hazards. Coolers must be in front of or on the side of your trailer not in midway, walkways or fire lanes. Fire Marshall has right to ask you to move an outside sign or cooler.
- 22) **SOLICITATION:** Concessionaires/Vendors are prohibited from soliciting more than three (3) feet from their prospective assigned space. The exception would be those vendors contracted to solicit within the immediate area of the grandstand. Literature is prohibited from being placed anywhere on the grounds, including but not limited to car windshields, bathrooms, picnic areas, etc. The Summit County Agricultural Society reserves the right to charge a clean-up fee to anyone violating this rule.

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23) **ATTIRE:** No person working and/or representing a booth or stand shall wear clothing that makes mention of or reference to any obscenities and/or drug.

24) **SALE RESTRICTIONS:** Each concessionaire/vendor is restricted to sell only the items listed on their contract.

25) **PAYMENT:** All fees and payments for commercial booths must be made, in full, prior to setting up your booth. No exceptions!

26) **EXCEPTIONS:** Any exception(s) to foregoing any rule must have prior written approval by the Concession Manager, Society President and Society Secretary.

BY SIGNATURE BELOW, YOU AGREE TO ABIDE BY THE ABOVE RULES OF THE SUMMIT COUNTY AGRICULTURAL SOCIETY/SUMMIT COUNTY FAIR. YOU UNDERSTAND THAT ANY VIOLATION OF THE RULES WILL BE BASIS FOR EXPULSION FROM THE FAIRGROUNDS AND ALL FUTURE DISPLAY PRIVILEGES WILL BE FORFEITED.

Signature _____

Print Name & Company Name _____

Date _____